

ER-4-8182

MEMORANDUM FOR: Colonel White

9 November 1953

SUBJECT : Administrative Plan for Project [REDACTED]

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1. The attached Administrative Plan for Project [REDACTED] seems in order and I recommend your signature. However, it did bring up the point of preparing a rather detailed administrative plan when no specific cover and no specific people have yet been selected. Obviously, as the details of the project move forward, there will be required specific amendments to the administrative plan to meet the actual circumstances of the cover as it is developed.

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2. In view of the above I took the occasion to discuss the point with [REDACTED] with a possible view of having the project presented to the Project Review Committee and allowing only a small portion of the funds to be spent for initial steps and making the rest of the funds available upon final approval of an administrative plan reflecting the actual situation at the time. This way would seem to save the time of all concerned through avoiding essentially duplication of certain parts of the plan. It was agreed that this type of procedure probably could be worked out without major amendments to existing regulations and undoubtedly would save considerable time and effort.

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3. In addition, there was discussed the question of reducing to regulations, some of the standard provisions of administrative plans in order to avoid repetition in each administrative plan. It seems that sufficient experience has been accumulated at this time that by checking through all administrative plans we find certain statements recurring in exactly the same words. Again, it would seem that some time could be saved by putting such standard phrases in appropriate regulations and procedures and simply referring to them in administrative plans where it seemed appropriate or else not even discussing them. [REDACTED] agreed generally with this thought although they had some reservations that mention of particular items was desirable even though they might be in regulations simply to bring them to the attention of case officers. [REDACTED] said he would take some early action on this matter.

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[REDACTED]  
Executive Officer, SD/A

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cc: Chief, PAPS  
General Counsel  
Comptroller

JSW:djm

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ORIGINAL DOCUMENT MISSING PAGE(S):

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